



## Underwriting Analyst - Dallas, TX

### COMPANY OVERVIEW

Sabal Capital Partners (SCP) is a nationwide wholesale commercial real estate mortgage company. SCP provides permanent and bridge debt solutions for commercial real estate for agency, capital markets and balance sheet execution through its highly specialized wholesale lending platform. SCP sources loans through correspondent agreements with brokers, banks and direct. SCP is a fully integrated platform including a rated commercial servicing operation to manage all loans it originates.

### KEY RESPONSIBILITIES

- Maintain a current and comprehensive knowledge of Sabal's various Lending Program Guidelines.
- Assist Underwriters in scrubbing and analyzing information from Client for accuracy.
- Work closely with senior underwriter.
- Communicate with brokers and sponsors regarding due diligence items required from the borrower/sponsor. Follow up regularly with outstanding items list to ensure that all required documents are received in a timely manner in order for the underwriter to complete the review process.
- The ability to assist the Borrower with filling in the agency forms confidently and accurately by making sure they are accurate and complete, compare to source documents to make sure that all information matches.
- Conduct in-depth review of sponsor/guarantor financials, including balance sheets, income statements, tax returns and real estate schedules to determine ability to support guarantees.
- Follow-up with internal team and clients to obtain all necessary information and to clarify any financial and/or property specific information.
- Ensure receipt of all documentation necessary to prepare the loan for closing.
- Track orders for appraisals, tile reports, environmental reports, legal formation documents, credit reports and any other documents required for processing the loan.
- Work with internal and external counsel to deliver loan documents, obtain appropriate signatures, and deliver to escrow for closing.
- Complete post-closing funding procedures and deliver closed transactions to Loan Servicing.
- Prepare loan status reports and documents as required.
- Actively interact with Sabal lending personnel to ensure timely analysis and closing of proposed loans.
- Actively interact with multiple internal and external parties involved in the lending process, including originators, brokers, sponsors, third party report providers, counsel, and credit officers.
- Ability to manage multiple loans at one time throughout the loan underwriting process as well as responding to client's questions in a timely and professional fashion.
- Maintain a current and comprehensive knowledge of the factors influencing Multifamily in the markets where Sabal is actively lending /investing.
- Perform administrative duties including, but not limited to, preparing correspondence, photocopying, electronic filing, faxes and notarization of documents.

### PROFESSIONAL EXPERIENCE/QUALIFICATIONS

- Minimum 3-5 years of commercial real estate lending and/or equity investment experience with a bank, brokerage firm, insurance company, pension fund or private equity firm.
- Experience in one or more asset types: office, retail, industrial/warehouse, multifamily and self-storage.
- Multi asset experience is a plus.
- A bachelor's degree is preferred.
- Excellent customer service skills.
- Strong analytical skills with advanced proficiency in Excel, Argus, Word and PowerPoint.
- Ability to communicate ideas (written and verbally) both clearly and concisely.
- Ability to work independently and responsibly with little supervision or instruction, but also a team player.
- Must be able to work in a fast-paced environment with a positive and optimistic attitude.
- Ability to effectively organize and prioritize.
- Attention to detail, responsiveness and ability to meet tight deadlines are essential.

At SCP, you can have a rewarding career on every level. In addition to challenging and meaningful work, you will have the chance to have an impact on the future direction of the company by interacting directly with board members and SCP's senior management team. Our culture of innovation, drive, growth and entrepreneurship, means your ideas on how to improve our business will be a key component on our future growth as a successful business franchise. At SCP, we embrace a team oriented, collegial, and "can do" approach that rewards employees based on the success of the overall business and individual contributions.

**CONTACT SABAL**

If you have interest in this challenging and rewarding opportunity, please contact us at [kelly.garriott@Sabal.com](mailto:kelly.garriott@Sabal.com) or fax your resume to 888-947-3232. No phone calls please.