



Portfolio Analyst - Pasadena, CA

COMPANY OVERVIEW

Sabal Capital Partners (SCP) is a nationwide wholesale small balance commercial real estate mortgage company. SCP provides permanent and bridge debt solutions for commercial real estate for agency, capital markets and balance sheet execution through its highly specialized wholesale lending platform. SCP sources loans through correspondent agreements with brokers and banks. SCP is a fully integrated platform including a rated commercial servicing operation to manage all loans it originates.

KEY RESPONSIBILITIES

- Portfolio surveillance to effectively monitor loan and property performance.
- Monitor Key Performance Indicators, contribute to property watch list process for troubled assets, and oversee necessary property modifications through to resolution.
- Analyze loan level financial statements, rent rolls, and inspection reports.
- Assist with loan asset management and servicing matters including payoffs, prepayments, estoppels, lease reviews, SNDAs, reserves, escrows, draw requests, cash management, easements, financial reporting, inspections, post-closing items, and borrower requests.
- Perform complex research and arrive at resolution.
- Work with Management to proactively identify problem loans, develop monitoring plan, and recommend and assist with the execution of loss-minimizing recovery strategies such as, workouts, restructures, and/or foreclosure.
- Input data into the company's system of record to keep customer data updated.
- Provide excellent customer service.
- Able to handle complaints and inquiries in a professional manner for customers.
- Perform administrative duties including, but not limited to, preparing correspondence, photocopying, filing, sending mail, faxes and packages for delivery, and notarization of documents.
- Review incoming documentation per department guidelines.

PROFESSIONAL EXPERIENCE/QUALIFICATIONS

- Minimum of 3 years of commercial real estate, preferably with loan servicing and surveillance.
- Understanding of all aspects of loan servicing functions.
- Results orientated team player. Emphasis on communication skills (both oral and written) and ability to handle multiple assignments.
- Ability to work independently and responsibly with little supervision or instruction, but also a team player.
- Attention to detail, prioritization skills, and responsiveness are essential.
- Must be proficient Microsoft Office (Outlook, Word, Excel).

At SCP, you can have a rewarding career on every level. In addition to challenging and meaningful work, you will have the chance to have an impact on the future direction of the company by interacting directly with SCP's senior management team. Our culture of innovation, drive, growth and entrepreneurship, means your ideas on how to improve our business will be a key component on our future growth as a successful business franchise. At SCP, we embrace a team oriented, collegial, and "can do" approach that rewards employees based on the success of the overall business and individual contributions.

CONTACT SABAL

If you have interest in this challenging and rewarding opportunity, please contact us at kelly.garriott@Sabal.com or fax your resume to 888-947-3232. No phone calls please.